

University Board

Fri 09 July 2021, 09:00 - 12:30

via MS Teams

Agenda

1. Welcome, Apologies and Declarations of Interests (Chair)

To note

2. Minutes of the Previous Meeting

2.1. Minutes of the University Board Meeting, 14 May 2021 (Chair)

To approve

 2.1 UB Minutes 14 May 2021 v1.pdf (10 pages)

2.2. Matters Arising and Actions Register (Chair)

To note

 2.2 Board Actions Register 2020-21.pdf (1 pages)

3. Context Setting and Update Reports

3.1. VC's Update Report (VC)

To note

 3.1 VC Board update.pdf (4 pages)

3.2. SUBU Update Report (SUBU President)


To note

 3.2 SUBU President's Report.pdf (6 pages)

3.3. Chair's Report

3.3.1. Chair's Action, Written Resolutions and Use of the University Seal (Chair)

To note

 3.3.1 Chairs action, Written Resolutions, Contracts signed and the Seal.pdf (1 pages)

3.3.2. Board and Committee Appointments (Chair) [Paper to follow]

To approve

 Board and Committee Appointments.pdf (3 pages)

4. Strategic and Financial Matters


4.1. Key Performance Indicators (VC)

To consider and note

 4.1 KPI Board Report_Final.pdf (11 pages)


4.2. University Budget 2021/22 (VC/IDoF)

To approve


 4.2 Budget 2021-22 v2.pdf (8 pages)

4.3. Reserves Policy (IDoF)

To approve

 4.3a Board Cover Sheet - reserves policy.pdf (3 pages)

 4.3b Financial reserves policy.pdf (2 pages)

 4.3c OfS financial sustainability update Dec 20.pdf (16 pages)

 4.3d BU reserve benchmarking_May 21.pdf (11 pages)

4.4. SONIA Transition - Lloyds Bank (IDoF)

To approve

 4.4a SONIA proposal.pdf (3 pages)

 4.4b C4_CombinedDoc_BOURNEMOUTH_UNIVERSITY.pdf (32 pages)

 4.4c SONIA compounded in arrears Information Guide May 2021.pdf (15 pages)

 4.4d 2021-06-28 - KPMG observations on BU LIBOR transition proposal from Lloyds.pdf (13 pages)

4.5. Extension of Security Contract (COO)

To approve

 4.5a - Business Case for Staffed Security Management Contract Extension.pdf (5 pages)

 4.5ba Appendix 1 Project Costing Summary Sheet.pdf (1 pages)

 4.5bb Appendix 1 Monthly Cashflow Sheet.pdf (1 pages)

 4.5c Appendix 2 - Contract Letter Draft - Staffed Security Contract.pdf (3 pages)

4.6. European Research Council Bid (DVC)

To approve

 4.6a BU2025 Business Case RED12596 FINAL vBoard.pdf (6 pages)

 4.6b Appendix 1 Research Project Costing Tool RED12596.pdf (6 pages)

4.7. Student Accommodation Lease, Atlantic House, St John's Road (COO)


To approve

 4.7 St Johns lease extension May 2021 Final.pdf (6 pages)

4.8. Card Acquiring Services (IDoF)

To approve

 4.8a Card Acquirer Business Case July 21.pdf (4 pages)

 4.8b Card acquirer - cash flow.pdf (9 pages)

 4.8c Card acquirer Procurement Checklist and Closure Report.pdf (6 pages)

5. Governance and Other Assurance Matters

5.1. OfS Consumer Law Compliance Review – Implementation of Recommendations (DVC/COO)

To consider the assurance provided

 5.1 OfS consumer law compliance review.pdf (7 pages)

5.2. Student Complaints and Appeals Annual Report (DVC)

To consider the assurance provided

 5.2a Board Coversheet Appeals and Complaints Report 2020f.pdf (6 pages)


 5.2b Appeals and Complaints Annual Report 2020f.pdf (39 pages)

5.3. OfS statement of expectation: Review of BU sexual misconduct and harassment policies (COO)

To consider the assurance provided

 5.3a BU mapping against OfS Sexual Misconduct statements.pdf (4 pages)

 5.3b Sexual misconduct mapping.pdf (12 pages)

 5.3c UCEA OfS statement of expectations on harassment and sexual misconduct.pdf (2 pages)

5.4. Financial Regulations (IDoF)

To approve


 5.4a Financial Regulations - cover sheet.pdf (2 pages)

 5.4b Financial Regulations - Update July 2021 v6.pdf (25 pages)

 5.4c BU Financial Authority Limits.pdf (2 pages)

5.5. Scheme of Delegation (Clerk to the Board)

To approve

 5.5a Annual Review of the Scheme of Delegation 2021.pdf (3 pages)

 5.5b Scheme of Delegation track changes.pdf (14 pages)

5.6. Internal Audit Contract (IDoF)

To approve


 5.6 Internal audit contract extension cover sheet.pdf (2 pages)

6. Committee Reports


6.1. Finance & Resources Committee (23 April and 11 June 2021) (Mr Furniss)

To note

 6.1.0aa Cover sheet FRC Minutes 23 April 2021.pdf (1 pages)

 6.1.0ab FRC Minutes 23 April 2021 confirmed.pdf (7 pages)

 6.1.0ba Cover sheet FRC Minutes 11 June 2021.pdf (2 pages)

 6.1.0bb FRC Minutes 11 June 21 Unconfirmed.pdf (9 pages)

6.1.1. FRC Terms of Reference (Mr Furniss)

To approve

 6.1.1 FRC Terms of Reference Amendments.pdf (4 pages)

6.1.2. Management Accounts and Cashflow (IDoF)

To note


 6.1.2 FRC Management Accounts April 2021 final.pdf (14 pages)

6.2. Audit, Risk & Governance Committee Matters

6.2.1. ARG Terms of Reference (Mrs Lang)

To approve

 6.2.1a ARG ToR Cover Sheet.pdf (2 pages)

 6.2.1b ARG Terms of Reference draft revisions June 2021.pdf (5 pages)

6.2.2. Risk Register (DVC)

To note

 6.2.2 Review of Risk Register FINAL.pdf (23 pages)

7. Any Other Business (Chair)

8. Dates of Next Meetings

Friday, 1 October 2021, 9.00am to 12.30pm.

Friday, 26 November 2021, 9.00am to 12.30pm.